



## PTG Executive Meeting - 21st November, 2017

### Minutes

Attendees Present: Matthew Mills (Head of School), Andrew Gordon (Business Director), Michael Smith (Secondary Principal), Helen Thew (Assistant Principle Secondary School, Student Welfare), James Penstone (Cross Campus Principle), Jason Cooper (Primary School Principle), Cindy Adair (Assistant Principal Extra Curricular Activities and Sports), Cheryl Rego (Development, Alumni and Marketing Manager), Rachel Jones (Head of Admissions), Melissa Golden (PTG Chair), Fiona Bertoli (PTG Secretary), Vik Bhatnagar (PTG Vice-chairperson), Rapeepan Sapayanon (Pook) (PTG Treasurer), Laura McDonald (PTG Secondary Parent Representative).

Apologies: Carol Battram (Assistant Principle, Primary School, Learning and Welfare), Cindy Adair (Assistant Principle Extra Curricular Activities and Sports), (Koi) Kiatphaibool (PTG Thai Liason), Jacqui Pye (PTG Primary Parent Representative).

Meeting started at 7.50am

### Secondary Update

The coffee mornings have been well attended in Term 1, the only problem has been that the ISAMS mailing app didn't work for Y13 parents, but this has been since resolved.

Angela Frye (Y12 Rep) organized a coffee morning for Y10 - Y13 with a guest speaker for college advice, which was greatly received. A recent trend on colleges is that they are starting to speak to younger years earlier, such as Y9s.

**PTG Action:** To start joint coffee mornings for the younger years, e.g. Y6 and Y7 to share knowledge, help and offer advice to parents.

### Making Patana an Idle Free Zone

We would like to make Patana an Idle Free zone. The PTG have had more response from parents about this topic than anything else posted on Facebook.

The buses are meant to be idle free until 5 minutes before the students get on.

### School Action:

- To create signage in Thai for bus drivers and private drivers.
- To make a card to hand out to drivers to ask/tell them to stop idling and ask guards to stop vans from parking where they shouldn't be parked.

### **PTG Action:**

- To produce a good visual for FaceBook and Patana News.
- To count vans and see how many are on before the end of school day, report back to school.

### **Recycle Bins**

Parents often bring their recycling to school and more would like to bring more. Having access to recycling bins in the car park near the sports complex would be a huge advantage for parents to be able to drop off their recyclables easily as well as being another great environmental help.

The current bins are being used, however, not all students know how to use the bins. The bins are colour coded for specific recyclables and teachers are showing students how to use them during assemblies. Tetra-Paks are being collected now, regardless of condition.

**PTG Action:** To discuss the purchase of a recycling bin (possibly 50% PTG, 50% school). Total cost is 35,000 baht per bin.

### **ISTA support**

The PTG have been asked by Nita Dewse (Head of Secondary Drama) to provide support for ISTA students.

**PTG Action:** The PTG will provide a bag, pen and key rings at cost. In addition, we will try and help find homes for the 140 children who are visiting from overseas for this event.

### **PTG Events update**

#### **Christmas Concert**

**School Action:** To move the Christmas Concert celebrations to the front of school.

**PTG Action:** PTG preparations are all in hand. Need to inform vendors about change of location.

#### **Fun Day**

The Fun Day reps are working hard and keeping to the same plan as last year, including the same events. Looking for talent show recruits currently.

**School Action:** To put adverts in the Secondary daily notices and Primary newsletters.

### Newcomers update

A few newcomers have come mid-term. More newcomers will arrive in January 2018.

**PTG Action:** A newcomers coffee morning will take place on 24th January, 2018 to welcome parents new to Patana at the start of Term 2 as well as those who joined after August 2017.

### PTG Tiger Mascot

Our new PTG Tiger Mascot is being produced and been signed off by Marketing. It will make it's first appearance in Term 2.

### Blood Drive update

The Red Cross will be coming to school to assess if we can hold a blood drive. Parents and teachers are able to give blood but not students (unless 17-18 yrs and have their parent's consent). Note: For any person who has spent more than 6 months in the UK between 1980-1997, they will not be eligible to donate blood due to mad cow disease (CJD).

**PTG Action:** Once the Red Cross has given the school the go-ahead, the PTG will post adverts on FaceBook.

### School updates

#### Sports

- U15 FOBISIA team off to Phuket
- Shrewsbury Golf Invitational to take place on the 19th November
- Patana Football teams off to Phuket
- Tigersharks won the ISB SwimFest in November
- Tennis hosting small competitions and have done brilliantly so far.
- Good numbers coming to trials for Block 2

#### Head of School

- New recruits so far are 13 for Primary and 16 in Secondary.
- Assistant welfare position now available.
- Feb 20<sup>th</sup> next PTG meeting

## Primary update

- Shrek production is on December 6 and 7<sup>th</sup>. There is assigned seating for parents and students.
- A busy week, with the Shrek musical, sports days for Y3-6 and the Feeding Frenzy swimming competition starting on December 8th.
- New buildings seem much better, children are loving the spaces. The new camp site in Y3 has been very greatly appreciated.
- Y5s assembly last week about global citizenship was very good. The children learned a lot about water and had a bake sale the following week to raise money for their 'clean water project'.
- Residential meetings have taken place for new and existing primary parents. The venue for Y5 will stay the same and will be evaluated rigorously this year to check standards for future years.
- Patana is hosting FOBISIA maths competition this year for 11 Bangkok schools, Duncan Ferguson is in charge.
- Uniforms are being modified and will be available in August 2017.
- Allergy group has 15 parents now and is facilitated by Jacqui Pye. A great response so far.
- Safeguarding standards are updated by Patana every year. The school take into account updates from the CIS (Council of International Schools) and any UK updates.

## Secondary

- Y11 trial exams. Every subject is tested in this condensed week of exams. It helps students work through their revision program.
- Y13 have completion week. This is a tight program that enables students to catch up with outstanding work, finish their Extended Essays and get ahead.
- IB trial exams will be held in the first week of January, 2018.
- Residentials were a success, no major incidents. Phones confiscated when found on students. No phones allow students to focus on social skills and teamwork.
- Secondary Play will take place on 29th and 30th November, 2018
- Y7 2-way conference with parents. This conference allows Y7 students to show and discuss their learning with parents, set in the school environment. It has been well received in the past by parents.
- Library update - sad news that Khun Lyn passed away.

**School Action:** To stop students leaving and coming back to the school campus. Now recording every student who is leaving and re-entering through the side gate.

### Marketing

- Bangkok Patana is hosting the Ploenchit fair and would like to keep hosting this huge event. It enables Patana to welcome the wider Bangkok community, not only Patana families, providing the school with an opportunity to showcase itself.
- Annual Fund billing fliers have been sent out. The fund runs every year and is supported well by parents. Last year, the recycling bins were purchased using the annual fund. This year the fund will be used towards global citizenship projects. The capital fund has helped the school grow and develop over the past few years.
- The Farmers Market changed location this month (Secondary Smoothie Bar and Lounge Area) and feedback is that the vendors liked it and got a lot of walk through traffic. Next Farmers Market will be held in Term 2.
- First graduating class came to visit. Alumni sports day was held at RIS, 23 people joined the Patana team.
- Cambridge international awards being held at Patana. These are the awards for the Top students in Thailand and Top in world. 150 students attending.
- School photos will take place in January. Note: 4pm onwards for a family photo.

Meeting finished at 9am

Minutes written by Fiona Bertoli