Registration: Reports Overview

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Individual Student Reports

Report Template	Description
Certificate by Day	The **Certificate by Day** report lists student attendance per day with statistical analysis. Each page contains student details such as address, a list of the attendance with a row per day along with registration statistical analysis of the registration data in the date range.
Certificate by Week	The **Certificate by Week** report lists student attendance per session across the week with statistical analysis. Each page contains student details such as address, a list of the attendance with a row per week along with registration statistical analysis of the registration data in the date range.
Certificate by Month	The **Certificate by Month** report lists student attendance per session across the month with statistical analysis. Each page contains student details such as address, a list of the attendance with a row per month along with registration statistical analysis of the registration data in the date range.
Individual Register Report	The **Individual Register Report** report lists student attendance per session across the month with statistical analysis. Each page contains student details such as address, a list of the attendance with a row per month along with registration statistical analysis of the registration data in the date range.

Student Analysis Reports

Report Template	Description
Student Specific Code Analysis	The **Student Specific Code Analysis** report lists each student and a count of their registration codes. **Student Specific Code Analysis** displays a row per student per attendance code given to the student within a count. At the bottom of each group of students it displays a count of students and a summary of each registration type.
Student Session Analysis	The **Student Session Analysis** report lists each student and a count of their registration codes for the date range. The bottom of each group then has a summary of the attendance.
Student Session Analysis by AM/PM	The **Student Session Analysis by AM/PM** report lists each student and a count of their registration codes for the date range selected split by AM and PM. The bottom of each group then has a summary of the attendance.
Student Session Analysis Week Day	The **Student Session Analysis Week Day** report lists each student and a count of their registration codes for the date range selected split by week day and then AM and PM. The bottom of each group then has a summary of the attendance.
Student Session Analysis by Week	The **Student Session Analysis by Week** report lists each student with a count of their registration codes for the date range selected, split by week. The bottom of each group then has a summary of their attendance.
Student Analysis by Code	The **Student Analysis by Code** report lists each student and a count of their registration codes for the date range. The bottom of each group then has a summary of the attendance.
Student Analysis by Registration Group	The **Student Analysis by Registration Group** report lists each student with a their attendance per registration group in the date range. The bottom of each group of students has a summary of their attendance.

Complete Register Reports

Report Template	Description
Student Group by Day	The **Student Group by Day** report lists each student with their registration codes for the day, split into pages by day and then group.
Student Group by Week	The **Student Group by Week** report lists each student with their registration codes for the week. With columns per session grouped by the day, with pages for each week and then each group.
Student Group by Month	The **Student Group by Month** report lists each student with their registration codes for the month. Each page has rows for each student in the group with columns for the registration sessions grouped by the day. With registration statistics at the end of the row for each student and registration statistics per day at the bottom.
Student Group Status	The **Student Group Status** report lists each student with their registration codes for each session in the date range. With a row per student per registration session in the date range with the session and attendance details in each row.

Teaching Group Reports

Report Template	Description
Teaching Group Session	The **Teaching Group Session** report lists each student per registration session With a page per registration session and a row per student with their attendance details for that session.
Teaching group Attendance by Specific Code	The **Teaching group Attendance by Specific Code** report lists each student with their registration codes for each session in the date range. With a row for the details of the student and then rows per registration session for that student in the date range with the session and attendance details in each row.

Group Analysis Reports

Report Template	Description
Group Analysis Attendance by Session	The **Group Analysis Attendance by Session** report lists each group with a count of their registration sessions and a count of the students per registration sessions in the date range.
Group Analysis Session Analysis	The **Group Analysis Session Analysis** report lists each group with a count and percentage for each attendance category in the date range.
Group Analysis Session Analysis AM/PM	The **Group Analysis Session Analysis AM/PM** report lists each group with a count or percentage for each attendance category in the date range split by AM and PM type sessions.
Group Session Analysis Week Day	The **Group Session Analysis Week Day** report lists each group with a count or percentage for the attendance categories selected in the date range split by week Day.
Group Session Analysis by Week	The **Group Session Analysis by Week** report lists each group with a count or percentage for the attendance categories selected in the date range split by week.
Group Analysis by Code	The **Group Analysis by Code** report lists each group with a count or percentage for each of the attendance codes in the date range. It also then has a summary at the bottom of each attendance code across the groups and a summary of each attendance category for each group.

Registration Reports

Report Template	Description
History of Changes	The **History of Changes** report lists each pupil with the changes made to their registration.
Out of School	The **Out of School** report lists all the out of school pupils and entries in the date range.

Registration Status Report

Report Template	Description
Status Report	The **Status Report** report lists each pupil with details of their registrations of selected types.
Status Report With Lates	The **Status Report With Lates** report lists each pupil with details of their registrations of selected types with an additional column for late time.
Status Report No Page Breaks	The **Status Report No Page Breaks** report lists each pupil with details of their registrations of selected types. This report has no page breaks between groups to reduce space.

Registration Summary Report

Report Template	Description
Summary Report	The **Summary Report** report lists total counts of each registration category for each pupil.
Summary Report With Lates	The **Summary Report With Lates** report lists total counts of each registration category including lates for each pupil.
Summary Report by Group	The **Summary Report by Group** report lists total counts of each registration category including lates for groups of pupils.

Not Yet Registered

Report Template	Description
Not Yet Registered by Pupil	The **Not Yet Registered by Pupil** report lists pupils that haven't been registered for each session.
Not Yet Registered by Group	The **Not Yet Registered by Group** report lists group that haven't been registered for each session.
Not Yet Registered by Set	The **Not Yet Registered by Set** report lists group that haven't been registered for each session. This includes additional details for type of group and time.
Not Yet Registered by Date	The **Not Yet Registered by Date** report lists count of not yet registered sessions by session.

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