

## Induction Schedule August 2025: Teaching Assistants

### Monday 11<sup>th</sup> August (HR Day - Formal Dress required for some formalities )

Time	Event	Venue/Location
8:30 - 9:15	Breakfast with Academic Leadership Team (ALT) & HR	Exhibition Hall
9:15 - 9:30	Group photo	Front of school
9:30- 10:00	Introduction to the Business team and HR presentation	Theatre
10:00 - 11:30	Introduction to Academic Information Management Systems, inc. Firefly, PowerSchool and MS Teams.	CON 420
11:30 - 12:30	Early Lunch	Secondary Canteen
12:30 - 14:00	Medical Check-up (staff only) and Visa Photos (dependents to attend as well) Primary School Team 'treasure hunt'	Primary Hall ( <i>Private and Confidential Space</i> )
		Y2 Collaborative Space

### Tuesday 12<sup>th</sup> August (Mother's Day - Public Holiday)

### Wednesday 13<sup>th</sup> August

Time	Event	Venue/Location
8:30 - 10:15	Primary Introduction to Safeguarding and Pastoral	Primary Hall
10:15 - 10:45	Break	SST 215 & Primary Hall
10:45 -12:30	Primary Introduction to Curriculum	Primary Hall
12:30 - 13:30	Lunch	Secondary Canteen

### Thursday 14<sup>th</sup> August

Time	Event	Venue/Location
08:30 - 10:15	Primary High Quality Teaching and Learning	Primary Hall
10:15 - 10:30	Break	
10:30 - 12:00	Introduction to Year Group/Subject Leaders - Planning and Prep Time in Classrooms	Classrooms
12:00 - 13:00	Lunch	Secondary Canteen
13:00 - 15:00	Level 1 First Aid Training for Teaching Assistants (in Thai)	Youth Club
14:30 - 15:00	Optional Tech Support Drop-in Clinic	Cross Campus Staff Room
15:00	Optional Wine and Cheese with Middle Leaders	Cross Campus Staff Room

### Friday 15<sup>th</sup> August

Time	Event	Venue/Location
08:00 - 08:45	Level 1 Water Safety Training for Teaching Assistants (please come in swimming kit & bring a towel)	50m Pool
09:00 - 10:30	Cross Campus Perspectives & Living & working in Thailand	Con 420
10:30 - 12:00	Planning and Prep Time with MLs	Year Groups
12:00 - 13:-00	Lunch	Secondary Canteen
13:00 - 14:30	Planning and Prep Time	Classrooms/Faculties
17:30 (TBC)	Depart for Sunset River Cruise	Front of School
19:30	Board Boat for Dinner Cruise	Shangri-La Hotel
21:00	Return to Accommodation	Shangri-La Hotel