



## PTG EXECUTIVE COMMITTEE AND HEADS OF SCHOOL MEETING AGENDA

CON-406

Monday 9 October 2024 at 8:00 am

Meeting Started: 08:00a

Attendees: *Chris Sammons (Head of School), Cindy Adair (Cross Campus Principal), Matt Seddon (Secondary Principal), Sarah McCormack (Primary Principal), Cheryl Rego (Alumni and Marketing Manager), Rachel Jones (Head of Admissions), Alice Curwood (Cross Campus Assistant Principal Extra Curricular Sports & Activities), Safy Rizk (PTG Chair), Pao Tantiprasongchai (PTG Vice Chair), Karina Chatlani (PTG Communications), Chris Huang (PTG Secretary), Dennis Stech (PTG Treasurer), Apollo Chansrichawla (PTG Primary Rep), Soreda Parinyanusorn (PTG Thai Rep), Sumedha Rawat (PTG Tiger Shop)*

Apologies: *Craig White (Business Development), Sharan Hora (PTG Secondary Rep, Anchal Pathela (PTG Events)*

- **General business**

- None

- **Business carried over**

- None

- **School Updates and Reports**

- Head of School (Chris Sammons)

- Met with HR committee and attrition is very low. The school analysis reasons for people staying and leaving, along with how the school continues to be an employer of choice
    - Facilities committee is working on the 10-year plan, and currently there's no updates
    - The Steering committee has the calendar for academic year 25/26 in draft and it will hopefully be released this Friday. The calendar will not get ratified until December

- Cross Campus (Cindy Adair)

- CPL day will be next week
    - BPS will be hosting several visiting speakers
      - Matt Savage from the UK, with a background in data management, helping with assessments for primary school. He will be visiting across 2 days and meeting with primary staff

- Andrew Mowat from Singapore, works for Eduspark and will address how to use AI in education, discuss new developments in AI, and then host differentiated workshops at different levels. He will also touch on how to incorporate academic integrity with a focus on citations. The PE team is starting a functional strength class for parents
- Kh. Gift and Kh. Rung will be representing Thailand at the World Paddle championships
- Steven M's update from the library – he asks parents to please check out books early in anticipation for half term break
- Many thanks to all for your help and efforts with International Day
- The Student Environment Committee has been in touch and working with a village in Chiang Mai
  - A winter clothing and shoe drive are planned to help as it's their most dire need after the recent flooding

#### Primary (Sarah McCormack)

- Students continue to be engaged in learning
- The Solo Festival was a couple of weekends ago
- This week
  - Klijtown is a new program in school and there is a lunch scheduled with the founder to learn more about the program
  - Y2 Aquarium trip takes place this week
  - International Day is this Friday, students are very excited
  - Poetry competition takes place this Thursday
  - Swim Galas are this week
- Recruitment for the next academic year will begin soon. There has been low turnover this academic year

#### Sports/Extracurricular (Alice Curwood)

- Block B signup starting from Monday
- We're currently in the middle of Block A
- There has been significant growth in all academies, and it shows we're moving in a forward direction and the popularity of the academies is growing
- All November trips are ready to go, destination in Phuket, Vietnam, and Malaysia
  - 176 students will be participating across the school, at all international events
- Parent workshops upcoming
  - Strength and conditioning program with functional movement
  - Movement for longevity workshop
  - Breaking barriers for women with Alice and Jacqueline Yang (from the Yang Foundation). It's designed to be a workshop making sport inclusive to all students

#### Secondary School (Matt Seddon)

- Y9 residentials location is underwater due to flooding
  - Service provider who's on the ground is confident all activities can proceed. After inspections, they will determine if it can proceed, if not it will be cancelled
  - His team is currently looking at plan B for hotels. The only hotels that will be looked at will need to exceed the previous standards. A coffee morning to discuss this with Y9 is set for tomorrow
  - The bottom line: the school really wants to proceed but will only do so if it's safe

#### Admissions (Rachel Jones)

- Lots of visits to BPS
  - The Admissions office is busy with Thai families who are coming for tours and additional information
- The office is working with Marketing on the prospectus
- Junior Delegates have been appointed and will be taking part in training soon. There has been great feedback from new families with the idea to start training for them and once completed, arrange for them to do a few campus tours to prospective families. These are Y9 students

#### Marketing and Alumni (Cheryl Rego)

- Planning and execution for Intl Day has been excellent
- Thanks to all for assistance with the Fun Run
  - Met with organizer and they acknowledged that they had made mistakes
  - Billy (with the vendor) called all schools that participated to apologise to the issues
  - Overall, there were around 900 registrations
    - (i) Over 150 registered after the cutoff time asking to register. Next year we will need a hard deadline date
    - (ii) Registration on the day of may be allowed, but they may not get a chip

#### Chair Report (Safy)

- PTG is in the process of updating job descriptions and they will be ratified at AGM in May

#### Vice Chair Report (Pao)

- For Anchal –
  - Thanks for SLT and teachers for their support of International Day activities
  - We also need support from Matt and Sarah with regards to the International Day parade, reminding staff and students to arrive on time because of the very tight schedule
  - Food Hall – financial support for families of less than 5 students will increase to 10,000 THB to encourage participation

### Primary Report (Apollo)

- Lots of inquiries about school buses in the wake of the recent school bus tragedy
  - Questions about the awareness of children on the safety measures and tools on the buses. Kh. Toon will be making a safety video like they have in airplanes, explaining the use of devices such as fire extinguishers and break glass hammers
  - Do staff learn how to use fire extinguishers?
    - Cheryl replied that all staff have taken part in fire safety training
  - Regulations about the height of the buses. Since 2017 the limit is 4m. Can we source buses in line with current regulations?
- Y9 residentials will be in Chiang Mai, hopefully all venues have been vetted
- Primary boys sports shirts – there have been complaints that the colour fades with bleach. The blue on the logo disappears on the white shirts. Stains are hard to get out of new shirts
  - Kh. Toon is checking with Yang foundation
- Interschool sports – Coach Joe was insistent on students taking the bus to the last swim meet
  - Alice – met with all parties and will make sure there's always an option for parents to pick up kids and take them via private transportation
- Last of coffee mornings in Nursery to take place soon

### Tiger Shop Report (Sumedha)

- No updates

### Treasurer's Report (Dennis)

- As of 30 Aug, 1.54 M THB is in the PTG account
  - No update for September yet
- There are anticipated additional expenses for the Tiger Shop which involve the added inventory purchases and International Day
- Dennis feels the 10,000 THB scheme for small countries is a good incentive
- The second-hand uniform project is ongoing, providing for 800 uniforms for orphans in Chiang Rai. He is working with Kh Dee from Foundation board to send them up

### Thai Rep Report (Soreda)

- The Thai parent breakfast was held recently
  - 500 signed up, 200 showed up
  - A panel discussion with alumni was held, focused on life at school - university and post-graduation
  - The event was well received by the Thai Parents and received much positive feedback

Meeting adjourned: 8:42am