



**Bangkok Patana School**  
*The British International School in Thailand*  
*Established 1957*

643 Lasalle Road (Sukhumvit 105)  
Bangna, Bangkok 10260  
Thailand  
Tel: +66 (0) 2785 2200  
Fax: +66 (0) 2785 2399  
Email: [reception@patana.ac.th](mailto:reception@patana.ac.th)  
[www.patana.ac.th](http://www.patana.ac.th)

24<sup>th</sup> September 2024

## Safeguarding presentation for Parent Volunteers

Dear Primary Parents,

We are happy to welcome parent volunteers into our Primary School classrooms.

Parent volunteers are a great help in our year groups, whether as a regular visitor or to support a particular unit of learning by sharing their own skills and expertise.

As part of our Student Safeguarding, we require any parent who may be in direct and regular contact with students to complete a three-step process before offering their time.

- Attend a short presentation about in-school Safeguarding on **Tuesday 1<sup>st</sup> October**
- Re-sign the Parent Code of Conduct
- Sign a Self-Disclosure form confirming that you have never been subject to any allegation or investigation with reference to children or young people.

**Please note**, if you have previously attended a Parent Volunteer presentation and completed the documentation, your name will already be on our Volunteer Data Base. You are not required to re-attend the training.

**The presentation will be held in Con 420, near the front of school.**

Please sign up via [this link](#).

We will have hard copies of the [Parent Code of Conduct and the Self-Declaration form](#) ready for you to sign. You are also welcome to print this out in advance and bring this along with you.

Kind Regards

Carol Battram  
Vice Principal, Pastoral  
Whole School Safeguarding Lead