 

**NOTIFICATION OF TEMPORARY GUARDIANSHIP**

***Please complete all sections of this form to appoint a temporary guardian when away from home.***

To: Admissions Department

|  |  |  |  |
| --- | --- | --- | --- |
|  | Student’s Last Name | Student’s First Name | Class/Tutor Group |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |

We will be away from Bangkok from (date) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ until (date) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Our emergency contact details are:

Phone 1: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone 2: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Whilst we are away from home, our child/ren will stay at:

Our home address Temporary Guardian’s home address

|  |  |
| --- | --- |
| Temporary Guardian’s Details: | |
| Full Name: | Telephone number 1:  Telephone number 2: |
| Email address 1:  Email address 2: | Home address: |
| Relationship to Student: |  |
| *The Temporary Guardian has agreed to provide appropriate care and supervision for my child/ren during this period of time, and to act with delegated parental authority in the case of an emergency, which may include arrangements for medical care.* | |

**School Transport Users – contact Transport Office if there are changes to your child’s transport arrangements**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Legal Guardian’s Signature Print Name Date

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