



PTG EXECUTIVE COMMITTEE AND HEADS OF SCHOOL MEETING AGENDA

CON-406

Tuesday 28th March, 2024 at 8:00 am

Meeting Started: 09:09a

Attendees: *Chris Sammons (Head of School), Helen Thew (Cross Campus Principal), Matt Seddon (Secondary Principal), Sarah McCormack (Primary Principal), Cheryl Rego (Alumni and Marketing Manager), Rachel Jones (Head of Admissions), Alice Curwood (Cross Campus Assistant Principal Extra Curricular Sports & Activities), Safy Rizk (PTG Chair/PTG Tiger Shop), Pao Tantiprasongchai (PTG Vice Chair), Anchal Pathela (PTG Events), Karina Chatlani (PTG Communications), Chris Huang (PTG Secretary), Rapeepan Sapayanon (PTG Treasurer), Apollo Chansrichawla (PTG Primary Rep), Soreda Parinyanusorn (PTG Thai Rep)*

Apologies: *Craig White (Business Development), Sharan Hora (PTG Secondary Rep)*

- **School Updates and Reports**

- Head of School (Chris Sammons)

- The new tennis courts are on track for completion by the beginning of the next academic year, in August
 - HR related - The steering committee has one post left in Secondary, three in Primary, and one in Cross Campus. All should be filled by the end of the Songkran break
 - Craig White's team is currently working on the budget
 - Many thanks to the following individuals:
 - Cheryl Rego and the Communications team who continue to front end inquiries from the inside and outside the Patana community
 - Safy Rizk who also helps to address inquiries from parents
 - The PTG
 - Chris asked Safy Rizk to write a PTG report, which will go into the board report

- Cross Campus (Helen Thew)

- Khun Pim from the Thai faculty reminds everyone that there will be Thai week for students which will include a Songkran assembly. Hands on activities will be held for
 - Primary students - Monday and Tuesday by the 25m pool

- Secondary students – Wednesday and Thursday in the lounge area
- Friday 5 April, the Songkran assemblies will be from 8:50-9:30a for Primary, 10:30a-12p for Secondary
- From Cindy Adair – More CPL on campus which includes:
 - 60 guests from other schools in town on the 28th of March from for important workshops on inclusion (FOBISIA Primary Inclusion)
 - 27/28th April - kaleidoscope conference (180 Guests)
 - 1st May - Angela Browne, facilitator of DEIJ work, will be returning. She will work with staff on 1st May and will offer a workshop for parents on equity in classroom on 2nd May
- From Brian Taylor – He will be sending the 3 in 3 PTG tech tips on Thursdays in lieu of PTG Tech talks. Any feedback is welcome
- From Stephen Murgatroyd/Tracy Barton in library – Parents' book recommendation club will start after the Songkran break. Meeting will be once a month to start with, to support parents with reading to their kids

Primary (Sarah McCormack)

- The 2023/24 Y3 residentials are complete
- Residential for the 2024/25 academic year will be moved to November for Y4, Y5, and Y6 with the goal to avoid poor air quality
- Y3 will continue to be held in March
- The Y5 venue will be changed – the current provider mis booked our group this year and accommodations look tired, so another venue named Golden Gold was found and will be used the next academic year
 - Sarah will go on Y6 residentials next year
- Science week was a success, which allowed parents to get involved in both workshops and the assemblies. Ruben received high praise with a standing ovation at the end
- Primary Relationship and Sex Education (RSE) programs and workshops for parents were held this past week
- Illnesses - Two classes were closed for Hand Foot Mouth (HFM). This is in addition to general sickness in Y2. The Primary school is looking at preventative closures of some classes
 - At what point does Primary decide to close (Apolllo asked)
 - Sarah replied:
 - The mandate to close is set by Bangkok Metropolitan Administration (BMA) for HFM
 - Preventative care will be looking at the high proportion of kids that are absent from school

- It is the school's discretion to look at staff level and make the decision on a course of action. There is no mandate to close from the BMA
 - Kids should not be doing CSL if they're sick. CSL is made available to those who aren't sick but are affected by such a closure event
 - Primary will reinforce to parents that CSL is optional
- CSL will be provisioned for classes (nursery and Y2) that are closed
- School Blazers (Topic – brought up by Apollo)
 - The school has no plans to introduce a blazer

Sports/Extracurricular (Alice Curwood)

- Excellent SEASAC weekend the 22nd to 24th March
 - Gymnastics – our team travelled to Singapore and had several podium finishes
 - Badminton - 2nd place for boys, 5th place for girls
 - Softball - Boys received Bronze, Girls received Gold
- We are entering Block D for ECAs with phase 2 signups occurring
 - External providers will be looked at. Any suggestions for providers/new opportunities, please pass them onto Alice, with decisions being made on this after Songkran
 - There are no providers the school is unhappy with
- Patana 7s (1400 kids) – 90 teams U9-U15, 3rd – 4th May
- Summer Sizzler swim meet, the final big hosting of the year, will on the 18th/19th May
- Billy Osbourne is moving into the Head of Sport and Academies role for the next academic year

Secondary School (Matt Seddon)

- Now that Patana has the authorisation to run IBCP and we are able to advertise this. Cheryl Rego and the Marketing team will take this on
 - The first track will be focused on the arts
- The first cohort of 6 students is ready to go
 - More will be added over the next 4-5 years, meaning more students will be able to stay at Patana
 - This can also be a marketing opportunity to attract other students to join Patana
 - Patana is looking for partnerships in the world of art – and looking for parents who have connections to it
 - At the end of year 11 – students will choose the diploma or careers pathway
- Discussions to be held with Sharan and Safy
 - Secondary staff will be working with students on their uniforms

- Secondary will be explaining challenges adolescents face as well as how our health and well-being curriculum and policies meet needs of students and families
- Several parents have asked for more information on the email Chris Sammons sent on the incident last week – Chris responded that some things need to remain private, so no new details will be released. All relevant information has been sent to the police
 - Police are aware of an elderly gentleman who was seen walking around the local neighbourhood naked and are addressing this, trying to support him and his family. The school views this as open communication with the police
- PTG asked if the Secondary school would consider a Y11 prom?
 - Secondary leadership views as not a graduation, as they do with Y13. A few points made by Matt:
 - (i) Y13 students organize their prom
 - (ii) Y6 events run by parents, not the school
 - Parents are open to run the Y11 prom, but the school will not sponsor it
 - Note that key stage 3 already has a dance organized by and held at the school

Admissions (Rachel Jones)

- Currently a very busy time in the Admissions office
- Admissions is on target for the enrolment numbers set for the 24/25 academic year
- Final withdrawal reminder was sent this morning via email
- Admissions is looking at a transitions project with other colleagues, supporting parents who are leaving the school. What can we do for families in this situation as opposed to newcomers to the school? Any feedback or ideas are appreciated

Marketing and Alumni (Cheryl Rego)

- A letter to go out regarding sport kits from the school
- Chris Huang will make sure HOS minutes are posted to Firefly
- The board will meet next Thursday (4th April)
 - The notification on fee announcement will be going out
 - Invoices will be sent out on 9th May
- Graduation, Yearbook work is currently under way
- The change of the Tiger Paw logo is paused until further notice
- School photo feedback – The school does not receive any benefit from the photography company
 - During term 3, a feedback survey will be sent to parents

Tiger Shop Report (Safy Rizk)

- Meeting with Kh Toon, Alice and Cheryl to discuss the overlap of items between the school shop and the Tiger Shop. A decision was

made that bottoms, socks and lanyards will be sold at the school shop. In general, if it's optional merchandise for students, then it will be carried in the Tiger Shop; if mandatory then it will be carried in the school shop

- Flash sale is planned for right after the Songkran break

Treasurer's Report (Rapeepan Sapayanon)

- PTG is ending the month with 1.3 million THB, and we are ready for the new Tiger Shop items
- For Fun Day, PTG generated 450 thousand THB of net income
 - This will fund International Day, new Tiger Shop merchandise, and the next academic year's coffee mornings

Thai Rep Report (Soreda Parinyanusorn)

- Thai cultural week next week, Thai PTG will be joining and supporting the activities
- Does the school need PTG to sell Songkran items?
 - Rachel replied that for new families it would be useful to have then available

PTG Events Update (Anchal Pathela)

- Quiz night, currently there are 21 teams
 - PTG will close entries when 25 teams is reached
 - A group of teachers will be writing the questions, PTG will be providing the pizza and beer
 - Soreda - Thai PTG will be providing a photobooth
 - Prizes will be given to the team with the top score, the quirkiest name, and the lowest score

Other business

- Garage sale to be held on 14th June between 2:30p-4:30p @ The Community Space (the grey area/old snack bar next to the 25m pool). Parents, teachers, students, staff are all welcome

Meeting adjourned: 10:10am