



## PTG EXECUTIVE COMMITTEE AND HEADS OF SCHOOL MEETING AGENDA

**LIB-207**

**Thursday 25<sup>th</sup> January, 2024 at 8:00 am**

Meeting Started: 08:07a

Attendees: *Chris Sammons (Head of School), Helen Thew (Cross Campus Principal), Matt Seddon (Secondary Principal), Cheryl Rego (Alumni and Marketing Manager), Rachel Jones (Head of Admissions), Safy Rizk (PTG Chair/PTG Tiger Shop), Pao Tantiprasongchai (PTG Vice Chair), Anchal Pathela (PTG Events), Chris Huang (PTG Secretary), Apollo Chansrichawla (PTG Primary Rep), Soreda Parinyanusorn (PTG Thai Rep), Rapeepan "Pook" Sapayanon (PTG Treasurer), Sharan Hora (PTG Secondary Rep)*

Apologies: *Craig White (Business Development), Sarah McCormack (Primary Principal), Alice Curwood (Cross Campus Assistant Principal Extra Curricular Sports & Activities), Ma'Cheries Harding (PTG Communications)*

- **Business carried over from previous meeting**
  - Ma'Cherie Harding is stepping down as PTG communications
  - New replacement for her is ongoing
  
- **School Updates and Reports**
  - Head of School (Chris Sammons)
    - School HR recruitment is down to the last 4 posts with the plan to have it concluded by the February half term break
    - There has been low attrition rates with staff, and high quality candidates for the open positions
  
  - Cross Campus (Helen Thew)
    - Recruitment
      - 1 cross campus post is left to fill, and Helen will share the results when a final decision is made
    - Professional Learning
      - Angela Brown will be coming in May with a planned anti-racism workshop with parents
      - Water safety training with staff took place the week of the 15<sup>th</sup> January ahead of Primary Residentials
      - Conferences
        - SwimCom (Aus swim training) - February
        - Drama workshop in partnership with Red Leap Theatre NZ – February

- ASE Asia Conference (Science) – March
  - FOBISIA Primary Inclusion JAWS
- PTG Tech Talk #4 – Thurs 1<sup>st</sup> February with Brian Taylor, aimed to new parents. Topic will be exploring the Apps and Systems used at Patana
- There will be a library workshop in Indonesia, with a focus on the importance of getting books in front of students
  - Please remind parents to look at notices at library in Primary

#### Sports/Extracurricular (Helen Thew, for Alice Curwood)

- Sports
  - SEASAC season 2 ending soon, with 75 secondary students travelling to Singapore next week representing Patana in Tennis, Basketball, Rugby and Touch
  - FOBISIA swim in Phuket will be the same weekend, with 50 swimmers across Primary and Secondary taking part
- ECAs
  - ECAs for Block C begin on the 5<sup>th</sup> February for selective, 12<sup>th</sup> February for all others
  - Alice will do review of all ECAs and providers shortly, taking into account feedback from parents to identify gaps
  - New PE and sport kits will be coming in the next academic year.
  - A new logo is being worked on with Marketing. The logo needs to be approved by the board at their next meeting (April), before anything can be printed. The idea is to modernize and update the paw, with the new logo to be launched in Term 3 of this academic year
    - Takeaways:
      - Alice to write something for Patana news to address potential questions parents would have with new logo/PE
      - Explore an FAQ type document to try to address the most common potential questions
      - PTG will push this information out to socials

#### Secondary School (Matt Seddon)

- Christmas assembly well received and a great event. Thanks to Safy who was a live streamer
- New reports for Y7-Y8 have been well received. The aim is to go to live reporting within 2 years
- Many school trips are going on
- Secondary is preparing students for their GCSE and IB exams
  - Y9s and Y11s in the adoption process
- The alternative IBCP - the authorization has kicked off and is pending final verification
  - First focus and class in this be an art course, with the school actively recruiting for a teacher
  - Additional courses will be added over the coming years

- 4 students are enrolled in this with the hope to grow to perhaps 30

#### Admissions (Rachel Jones)

- Thanks to those that helped with Induction for term 2 new students
  - Admissions is soliciting feedback on what worked and what didn't with the event
- Student numbers: Record highs for enrolment with over 60 nationalities represented
- Thai admissions closed on the 15<sup>th</sup> January, with the Admissions office contacting families soon for those who have been shortlisted

#### Marketing and Alumni (Cheryl Rego)

- Logo – looking at a couple of ideas (away from the paw) as its difficult to copyright
  - Ideas include continuing with a tigers in orange and black, but modernized
- A few different versions will be made
- She will be able to share these with PTG next week
- Kh. Warm has joined the Marketing/Alumni team to help with media, graphic design, and photography
- Junior librarians are excited to be out in community at Neilson Hayes, reading stories for kids (i.e. kids reading to kids)
- School Photos – Primary has finished and currently going through secondary. There have been hiccups with parent slots and the ability to book sessions; the same number of slots were opened as in previous years but there's simply more demand. Catch up day has been scheduled and an option being considered is opening up more slots
  - Cheryl soliciting feedback on the new photography supplier. Please forward any to her

#### PTG Primary Report (Apollo Chansrichawla)

- A number of Primary students are at Residentials
- Primary reports have been well received
- A door fell yesterday, with a parent requesting if the school facilities team can check other doors around the school
  - Chris: facilities are doing a full review and a report/recommendations will be made
  - The report will be made available to PTG, who can then share to parents
- The Matilda musical – would it be possible to have the school organize an outing to various other musicals/arts events (matinees, evenings)
  - Chris – will have the Primary and Secondary arts department check on the feasibility of this

#### PTG Secondary Report (Sharan Hora)

- Y11 GCSE mock exams conclude today

- Y7 kids are getting rough with each other. Parents are aware of these “growing up issues” and have asked for more well being classes that can help
- “Shipping” – relationships in Y7, affecting Y6 and Y7 kids. By Y8 it’s not really an issue. Shipping defined as putting two people together and posting it on social meeting. This is more an information topic to make sure the school is aware

#### Tiger Shop Report (Safy Rizk)

- New layout has been completed by CASS students
- The shop is waiting for new logo. A future sale will be scheduled to sell off current merchandise with the old logo

#### Treasurer’s Report (Rapeepan “Pook” Sapayanon)

- PTG balance at the end of 2023, was 985,000 THB
- Tiger Shop will need to use some of this amount to order more merchandise with the new logo
- The Christmas concert generated 40,000 THB of revenue
- International Day incurred 160,000 THB of expenses
- Financial reports and health of PTG is good

#### Thai Rep Report (Soreda Parinyanusorn)

- Regarding the door issue, it handled quickly by the school and information was sent to Thai community in a timely manner. Good feedback received

#### PTG Events Update (Anchal Pathela)

- Christmas concert – the change in venue made things run smoother
- Fun Day – all expenses will be covered. Everything is underway with the event occurring from 10a-4p on the 10<sup>th</sup> February

#### Other business

- Quiz/bingo night – still being planned. The event will involve staff and parents with the details still being planned out
- Will be scheduled sometime towards the end of April

Meeting adjourned: 09:11am