



## PTG EXECUTIVE COMMITTEE AND HEADS OF SCHOOL MEETING AGENDA

CON-406

Tuesday 25<sup>th</sup> September, 2023 at 8:00 am

Meeting Started: 08:18a

Attendees: *Chris Sammons (Head of School), Helen Thew (Cross Campus Principal), Matt Seddon (Secondary Principal), Sarah McCormack (Primary Principal), Cheryl Rego (Alumni and Marketing Manager), Alice Curwood (Cross Campus Assistant Principal Extra Curricular Sports & Activities), Rachel Jones (Head of Admissions), Safy Rizk (PTG Chair/PTG Tiger Shop), Manassanant "Pao" Tantiprasongchai (PTG Vice Chair), Anchal Pathela (PTG Events), Sneha Mathew (PTG Communications), Chris Huang (PTG Secretary), Rapeepan "Pook" Sapayanon (PTG Treasurer), Apollo Chansrichawla (PTG Primary Rep)*

Apologies: *Craig White (Business Development), Sharan Hora (PTG Secondary Rep), Soreda Parinyanusorn (PTG Thai Rep)*

- **PTG Introductions for Chris Sammons**
  - All Head of School and PTG members present for the meeting gave brief introductions since this was Chris' first HOS meeting
- **Business carried over from previous meeting**
  - None
- **Other items**
  - This will be Sneha Mathew's (PTG Communications) last HOS meeting and she will be moving to the Patana Alumni and Marketing department under Cheryl Rego
- **School Updates and Reports**
  - Head of School (Chris Sammons)
    - Chris reports that business is as usual with things going smooth from the beginning of the school year
  - Cross Campus (Helen Thew)
    - CPL External providers will be coming to Patana over the next few weeks:
      - Karl Wagner will be visiting on Monday, 25<sup>th</sup> September to discuss project-based learning and SDGs

- Liz Gibbs and Andrew Jeffery will visit between Wednesday, 11<sup>th</sup> October to Thursday, 12<sup>th</sup> October in support of Primary maths
- David Bott will visit on the staff professional days, 12<sup>th</sup> October to the 13<sup>th</sup> October 12/13 to discuss Well-Being
- On Monday, 20<sup>th</sup> November author Niall de Búrca will be visiting the campus libraries, to coincide with International Day
- The next PTG Tech talk will take place next month on Thursday, 9<sup>th</sup> November
  - PTG Tech talks will be moved to the first Thursday of each month
  - This month's topic is "strategies for online safety"
- Helen remarked that it's overall been a great start for the term

#### Sports/Extracurricular (Alice Curwood)

- Last weekend were midseason tournaments
- We are 5 weeks from SEASAC, for both football and volleyball which will be taking place at Harrow and NIST, respectively
- Patana will be hosting golf for SEASAC the final weekend of November
- Cross Country will occur the final weekend of November
- There has been a big push with basketball, in addition to a massive offering for different sports
- Overall a good start for campus sports
- The Ski trip to Japan is still scheduled for February, with 41 students registered to go. If this trip is successful, the hope is that it can expand to other years

#### Secondary School (Matt Seddon)

- New staff have settled in well and he wanted to highlight two:
  - Rich Fording – head of social counselling
  - PJ Durazario – head Duke of Edinburgh program, who joined Patana from Shrewsbury
- Curriculum –
  - There is continuing work on KS3 (Years 7,8, and 9), And the coffee mornings were well attended
  - New reports will be out in December and they will be available for teachers to share with parents
  - Alternative IB diploma – on August 24, became associated with the B.Tech association which will allow for the start of vocational programs
  - The school is continuing with its IBCP accreditation, with the hope of completion by the end of December/early January. This has been done with the consultation of Y11 parents
- Matt is looking at the student leadership, taking a yearlong look with staff

#### Primary School (Sarah McCormack)

- The Primary School has welcomed 114 new students

- Sarah remarked that since school has started, things have gone smoothly
- Considering what makes a healthy learning habitat, driven through events and classwork
- There was a successful parent partnership session held that saw over 300 parents attend
- The Creative Arts team showcased their work at Emquartier this past weekend
- Year 5 and 6 has drama lessons open for them. Year 6 will have a musical at the end of the year
- On curriculum, Year 4 through 6 just sat for their CAT4 assessments
- Parent teacher meetings will be held next week, and the data from the CAT 4 assessments will be available for discussion with parents
  - This is the first step to assessments for students progress, attainment and next steps
- The new report template is set to be ready in December
- Three-way conferences will be coming up in November

#### Admissions (Rachel Jones)

- Rachel expressed a heartfelt thank you to all of PTG for welcoming all the new families at the various events over the past few weeks (Newcomers, induction, year group coffee mornings). The outreach has proven invaluable to the new parents and a key to new parents getting to feel a part of the Patana family
- Current enrolment is 2302 students
- Admissions has launched a new online request form for families that require official letters.
  - This information will be put in the Patana news as well as the Parent's Gateway

#### Marketing and Alumni (Cheryl Rego)

- Fun Run is next weekend and will be this academic year's first community event
  - Reg will close at 4pm today (25<sup>th</sup> September). Start time will be 8am for the 5k. A 1.5k will be held as well to encourage younger kids. Venue location is Bang Phu golf and sports club
  - This year proved difficult to find a venue. Next year the Marketing department will be looking to get Rama iX park
  - Thai parents will bring vendors to the venue
  - Prizes will be made for those who haven't been to an event before
- Great event this past weekend at Emquartier. The Mall Group is relaunching their loyalty card for expats and wanted to partner with Patana. They gave Patana the ability to showcase our school. Secondary art and ballet were on display

- Patana news is published every Friday. Please encourage class groups and new parents to read it, and let them know it is the primary method for news dissemination going out to the Patana community
- School photos provider are being changed to Pret-a-portraits. This company is currently the provider for other schools in Bangkok, as well as schools in Singapore and China. The big change is that they don't offer magnets, cups, etc since their style of photos are different, with a focus on child. Children will get 2-3 student poses. Only digital photos will be provided and parents will be free to do whatever you want with it.

#### PTG Primary Report (Apollo Chansrichawla)

- Year group coffee mornings have gone well with 2 left (FS1 and Nursery). Turnout has shown at least 20-30 per year group
- Assessment – feedback received from parents suggest that they do like official assessments and want the ability to see the results of them

#### Tiger Shop Report (Safy Rizk)

- Sales of 300,000 THB since the beginning of school
- A spike in sales is anticipated this week, with Tiger Spirit Day next week on 4<sup>th</sup> October
- CASS – 19 students are participating in roles from marketing to budgeting to inventory, and work on shifts every day except Friday.

#### Treasurer's Report (Rapeepan "Pook" Sapayanon)

- PTG is starting year with a balance of 700,000 THB cash. PTG's budget has 3 main revenue streams (Fun Day, Christmas concert, and Tiger Shop). Pook is looking for the PTG to have a greater floating balance to help with overall operations and planning of events
- PTG is discussing the implementation of an admission fee for Fun Day, possibly to 100 THB for Patana kids, 150 THB for non-Patana adults, 250 non-Patana kids, with no charge for Patana staff and Patana parents
- Major expenses budgeted are the Year13 sponsorship (hoodies), CAT and CASS, year-end gift, International Day, year Coffee morning, Newcomers, operating general expenses for PTG

#### PTG Events Update (Anchal Pathela)

- BNO is scheduled for 11<sup>th</sup> November. The plan is to start selling tickets just before half term break
- For International Day, there are 6 countries signed up to participate in the cultural show
- A Workshop on positive parenting was given and saw an overwhelming positive response. PTG wants to work with primary and secondary schools to have similar events focused on topics of interest to parents of students in respective schools
- Weekly parent events going well

### PTG Vice Chair (Manassanant “Pao” Tantiprasongchai)

- There are a total of 60 country reps
- So far 4 countries are signed up for country spotlight
- 6 countries signed up for the cultural show

### Other business

- DEIJ – PTG and the school are planning a DEIJ event geared towards the school’s vision. It’s currently in the planning process; meeting scheduled later this week with Cindy and Helen and the topics will start with global citizenship, learning, then wellbeing. The next one within the next month
- Staff appreciation
  - PTG wanted our support to be tailored more towards business and academic staff
  - We wish to sponsor SPTG event to show support to teachers (in March)
  - For Business staff, PTG would like to help financially support the February event

Meeting adjourned: 09:07am