Brian Taylor

From: Sent: To: Subject: Brian Taylor 04 September 2015 09:25 primary-staff; secondary-staff Digital Citizenship at Patana



Dear Colleagues

Here is the next instalment of Digital Citizenship news for you to take a look at over the weekend.

1. Video on how to convert a PDF into editable text



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2. Updated Internal Telephone Numbers – please recycle last year's and replace with this one



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3. Kensington Lock – add your number to this form just in case you forget





4. Windows updates. IS/IT release updates at 2pm each day (if available). When shutting down your laptop please make sure the updates are completed before turning off the power.





5. Meet the IS/IT Team:





This week's member of the IS/IT team is **Ekarut Kraithong. Khun Neung** (ekkr@patana.ac.th) is responsible for Secondary Arts & English area, Primary MFL, LS, Arts & PE. You'll often see him walking around school in a blue coat – next time you see his ask him why.....

Copies of these Digital Citizenship emails will be posted on the Digital Citizenship blog. Please watch these helpful short set-up guides for your device. As always, contact <u>Callum</u> or myself for ICT training or support.

Have a great weekend

Brian







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