



PTG EXECUTIVE COMMITTEE AND HEADS OF SCHOOL MEETING AGENDA

CON-405

Tuesday 29^h November, 2022 at 8:00 am

Meeting Started: 08:05a

Attendees: *Matt Mills (Head of School), Helen Thew (Cross Campus Principal), Matt Seddon (Secondary Principal), Sarah McCormack (Primary Principal), Cheryl Rego (Alumni and Marketing Manager), Rachel Jones (Head of Admissions), Safy Rizk (PTG Chair/PTG Tiger Shop), William Wang (PTG Vice Chair), Anchal Pathela (PTG Events), Sneha Mathew (PTG Communications), Chris Huang (PTG Secretary), Apollo Chansrichawla (PTG Primary Rep), Soreda Parinyanusorn (PTG Thai Rep), Jonathan Lee (PTG Treasurer)*

Apologies: *Craig White (Business Development), Sharan Hora (PTG Secondary Rep),*

- **Business carried over from previous meeting**
 - None

- **School Updates and Reports**

- Head of School

- Kudos to the PTG for a great night at BNO. Lots of positive feedback all around
 - Great International Day event as well. Great to see everyone having so much fun
 - Watch for Fun Day, which is scheduled for 11 March 2023

- Cross Campus

- Brian Taylor has a tech talk scheduled for 6th December. They have been well attended by parents; thank you to the PTG for helping to publicize this to the parents
 - Tomorrow will be the books and biscuits event. So far 7 parents have signed up, but the school would like more and need the assistance of the PTG to promote this. So far parents from China, Japan and Germany have signed up
 - DEIJ – The school has started to inform and involve parents. World cafes will be scheduled for more intimate roundtables in term 2
 - International Day – the SEC committee thanks the countries for putting forth a huge effort to be green. The countries most

green were Malaysia (1st), Indonesia (2nd) and Singapore (3rd). Green awards will be presented to these countries at a lunch today

Sports/Extracurricular (Helen, for Alice)

- Term 1 was a great success for ECAs. SAC season 1, and it's the first time our teams have been able to travel since Covid for sports such as football, volleyball and cross country
- Phuket soccer 7s. Five teams reached the quarter-finals, and the U13 girls teams were champions. The team will meet with the Head of School along with the coach
- Ploenchit Fair is coming up next weekend, which will coincide with FOBISIA. We expect over 400 athletes to compete from different schools, including Patana
- Feeding Frenzy will occur from 9-11 December 2022
- New staff will take part in ECA block B
- Popular ECA classes such as cooking, magic, and pottery are constantly overbooked; Alice is looking at adding additional offerings so more students can participate

Secondary School

- The Secondary team is focusing on alternatives to the IB diploma for Y12/13
 - Y10 parents have approached the school, asking for alternatives. However the school does not want to go down the A level route, as they feel it is not enough of an alternative
 - A group of staff will be heading to Australia to the IB World Conference in March to view possibilities
 - This is all a work in progress
- Residentials – over 1000 students were able to go on residentials. In Y9 there was a COVID cluster
 - Feedback – the school is working with parents to collect feedback from the events. By the end of the week, the Secondary school will be sharing feedback (the review form) from school with parents
 - The Y10 Duke of Edinburgh event has received over 75% positive feedback from Y10 students
 - The Secondary leadership takes feedback very seriously

Primary School

- There were many events during this past term. There were only two of seventeen weeks where there were no events scheduled
- Highlights from the term were:
 - International Day
 - Friendship Fridays
 - All events, both big and small as the little transactions are the key
 - Great term 1 overall

Admissions

- Student numbers: 2300+ students. 14 new students are expected next term
- Feedback from parents has been positive for a “normal” term 1
- For students leaving the end of term 1, there was great feedback from them as well on what they experienced
- Thai admissions – 15 January 2023 is the closing date for applications in hopes of joining in August 2023
- Due to changes in Thai data protection law, parents who reapply will need to update information in their applications to make it current
- Tiny Tigers is back. There will be 2 sessions per week, and the school is looking to add a 3rd session. There was an inquiry from the UK about it, so word about it is spreading internationally even though Tiny Tigers isn't advertised
- Geet Harris is retiring, and 9 December will be her last day. All are invited to pop into admissions to say goodbye. Khun Nui will be the new admissions manager

Marketing and Alumni

- International Day – great job by the PTG team who all acted with a cool, level head and worked as a team and were consistent throughout
- Ploenchit Fair – This was a mini test for the school for Fun Day, which the PTG will be putting on. Both events are similar, with Fun Day being a little more intimate. Kudos to the school security team who had to lock down the school, yet still make provisions for FOBISIA, the Bugsy Malone rehearsal, and staff
- Next week 40 primary children will be singing at the British Club (7 December), with Rachel Stead and Charlie
- 14 December is the Christmas Concert
- Foundation Board meeting is next week where it's anticipated that the new HOS will be chosen. An anticipated announcement on the person will be made on 8 December. The Board will also approve the new academic calendar for 2023/24
- School photos will take place after the Christmas break. PTG is asked to remind parents of the photo days, as there will only be one makeup day
- Christmas assembly will occur on 16 December, and the school needs PTG's help
- Patana News will continue to be the main source of information for what's going on at school. Please remind parents and encourage them to read it
- Term magazine will be going out the last day of school
- Khun Job is leaving Cheryl's department

PTG Primary Report

- 3-way conferences were a success with great feedback received from parents. Sarah is looking to get more specialists involved
- Primary residentials will be coming up. The Y5 venue will need to be looked into for the future

- Sport kits for teams have not arrived yet. There should be a variety of sizes but there are none. These kits are to be used for 3 years. Cheryl mentioned that the contract for sport kits is up for bid in March 2023
 - TAKEAWAY – Cheryl and Helen will be following up with pertinent vendors to get answers for PTG by the next HOS meeting

PTG Secondary Report

- Matt has addressed all concerns brought up by parents

Tiger Shop Report

- Sales – Since beginning of the school year there has been over 800,000 THB in sales, and it doesn't include BNO
- A Y8 student approached Safy with a pitch about Tuk Tuk stories, which will include school events such as International Day, first day of school, residential, etc. The idea is for it to be a 2-3 page book, put in the library, and if it does well to sell it in the Tiger Shop

Treasurer's Report

- PTG Balance is 303,000 THB as of last Thursday.
- Major expenses for the term included BNO, International Day, Year group meetings
- BNO fully covered all expenses incurred
- 90,000 THB was raised for the Think Pink event, and all will be donated to the breast cancer foundation later this week

Thai Rep Report

- World cup teddy bear fundraiser with the football team for Y9 and Y11 was a success
- Christmas market sales event will occur in front of the Foundation Stage area

PTG Events Update

- Intl day – record number of parade and food hall participants
- Big night out (BNO) covered all it's expenses
- Football academy's parents vs kids event a success, so much so that Anchal is considering a Santa vs elves event
- The Christmas concert is on the 14th December, where there will be food and drinks, as well as entertainment for kids

Other business

- Safy expressed a final thank you to the heads of school for their support this term

Meeting adjourned: 8:54am