



**PARENT TEACHER GROUP (PTG)
ANNUAL GENERAL MEETING (AGM)
SEPTEMBER 1ST, 2020**

MINUTES

Attendees: Matthew Mills (Head of School), Craig White (Business Director), Helen Thew (Cross Campus Principal), Lorna Conroy (Assistant Principal Secondary School, Student Welfare), Jason Cooper (Primary School Principal), Cheryl Rego (Development, Alumni and Marketing Manager), Rachel Jones (Head of Admissions), Suzanne Lindley (Curriculum) Melissa Golden (PTG Chair), Joseph Cole (Vice Chair), Robert Scott (Treasurer), Chavapas Ongmahutmongkol (Khun Joe) (PTG Thai Liason), Marielle Eurlings (Secondary Parent Rep), Aki Roughley (PTG Cross Campus Rep), Safy Rizk (PTG Tigershop), Maayen Chorev (PTG Communications Rep) and 30+ committee members and parents. Corium achieved.

Apologies: Andreas Vogelsandger, Patrick Lemoine, Nirmala Kandlapelli

1) Chairpersons Welcome

Thank you to everyone who has joined in person at school and via the zoom link to be part of the 2019/2020 PTG AGM. This year has been challenging in many respects for the School and families due to the ongoing spread of Covid 19. Even though there have been some disruptions in the last year to usual PTG activities there is still a strong group of dedicated committee members working together cohesively alongside the school to promote community spirit and continue to support Patana parents. A special thank you was given to all current and past PTG committee members who have been supportive and contributed their time, efforts and enthusiasm over the recent years.

2) Head of School Comments

Mr. Mills expressed a huge thank you to the PTG team over the last 12 months. He thanked Melissa Golden who is stepping down as Chairperson. Adding it is very positive to see the whole school community working together.

3) Pass 2019/2020 PTG AGM Minutes

The PTG AGM minutes from 2019 were emailed to the whole school community 2 weeks prior to the PTG AGM 2020. Thank you, Michela for nominating to pass the previous minutes and Aki for seconding.

4) 2019/2020 PTG Committee Reports

a) PTG Events Overview

The following PTG events took place during the 2019/2020 school year.

- **Welcome Back Farmers Market** (New event) attracted many vendors and shoppers.
- **PTG Big Night Out** was held at the W Hotel and was attended by approx. 400 Patana Parents
- Along with the usual **International Day** features this year saw the addition of the Country Spotlights which were held in the weeks leading up to International Day.
- A joint PTG and SILC **Tennis Tournament** was organised to coincide with Breast Cancer Awareness.
- **Christmas Concert** was a huge success and very well attended.
- **Year Group Get Togethers**

b) Tiger Shop Report

Safy Rizk recently accepted the role of Tiger Shop Manager after Fernanda Castillo stepped down. The Tiger Shop continues to be an important component of the PTG framework and has had another successful year both financially and by providing an opportunity for parents to volunteer and connect to the PTG.

The main goal moving forward will be to expand the PTG brand through signage and grow the product list. The Tiger Shop will continue to maintain an environmental focus through the second-hand uniform sales and clothing donations to Second Chance charity. It is planned that an online ordering and payment system will be introduced. It is hoped that secondary students will become more involved in product design to encourage involvement.

c) Financial Report

The PTG started the 2019-2020 academic year with 385,000 baht in the account and ended with around 290,000 baht. Currently, the main source of revenue for the PTG is the Tiger Shop.

After the second year in a row of not being able to hold Fun Day PTG funds were reduced considerably. Even though we were not able to go forward with some planned events and support parent activities the PTG was still able to contribute to the school community in many ways.

For Example, the Tiger Shop, PTG Big Night Out, International Day, CAT's Sponsorship, Welcome Packs for New Parents and Grad 13 Leaving Gift.

	2019/2020 Estimate	2019/2020 Actual	2020/2021 Estimate
STARTING	385,200	385,200	291,658
TIGER SHOP	100,000	542,527	500,000
Tiger Shop Inventory Cost		143,490	
PTG EVENTS			
PTG Big Night Out	(300,000)	(327,600)	-
Christmas Concert	35,000	96,574	100,000
Fun Day	500,000	25,402	300,000
Welcome Back Farmers Market	30,000	10,895	30,000
Think Pink Tennis	(20,000)	(28,000)	-
Induction + Coffee Morning	(60,000)	(27,800)	(30,000)
Year group events and get togethers	(45,000)	(9,700)	(5,000)
International Day	(100,000)	(239,300)	(100,000)
Volunteers Breakfast	(20,000)	0	(20,000)
Term 1 Committee Thank You	(10,000)	0	(10,000)
Staff Appreciation Day	(80,000)	(1,152)	(60,000)
Transition Coffee Mornings	(10,000)	(6,100)	(10,000)
T3 Committee Social/Thank You	(30,000)	0	(30,000)
PTG OPERATING EXPENSES			
Opex-Printing and office supplies	(20,000)	(9,100)	(10,000)
Opex-Meeting	(10,000)	(62,000)	(15,000)
Opex-Gifts	(15,000)	(800)	(15,000)
Opex-Communication	(5,000)	0	-
Opex-Misc/OT Exp/P Fair	(10,000)	(34,500)	(10,000)
SPONSORSHIP			
Sponsorship-CAT Club	(200,000)	(75,000)	(200,000)
Sponsorship-Fun Run	-	0	-
Sponsorship-Yr 13 grad gifts	(85,000)	(91,378)	(85,000)
Sponsorship-Six Day	(20,000)	0	(20,000)
ENDING BALANCE	10,200	291,658	601,658
ENDING BALANCE AGM		291,658	

5) CAT Presentation

The PTG have committed to provide top up funding to the School student led Community Action Team's (CAT's) throughout primary and secondary. After the submission process the PTG was able to support several CAT's with a total of 75,000 baht. The PTG are looking forward to being able to continue the process in the future and were impressed with the level of commitment the students showed toward their chosen project or charity.

6) Departing Committee Thank you and Farewell

We would like to thank all the committee members listed below who will be stepping down from their position on the PTG this year. Some members have been involved in the PTG for a long time and we would like to thank them all for their contributions and time. Enjoy your gift.

Vanessa Girlings (Secretary), Fernanda Castillo (Tiger Shop), Vibeke Herslov (Newcomers), Vanessa Abdala Sales (Newcomers), Jayne Harvey (Primary Rep), Tobias Schramm (Nursery Rep), Jacky Baumann (Year 5 Rep), Alex Ryan (Year 6 Rep), Reema Bhatnagar (Year 7 Rep), Janine Minchin (Year 8 Rep), Rena Udomkunnatum (Year 9 Rep), Debbie Smith (Year 10 Rep), Fiona Bertoli (Year 11 Rep) and Nirmala Kandlapelli (Year 13 Rep)

7) Nomination and Election of 2019/2020 Committee

A vote was taken for all nominees for available positions and the new members are as follows: *The new committee member listed next to the available position (those in brackets nominated and seconded the member)*

Primary Rep – Amelie Buysschaert (Aki and Maayan)
Nursery – Ashmeet Narula (Janine and Joe)
FS1 – Ritu Sakchiraphong (Radhika and Sonia)
Y3 – Vanessa Abdala Sales (Ja and Apollo)
Y6 – Amrita (Dolly) Chansrichawla (Vibeke and Apollo)

Secondary – Marielle Eurlings (Michela and Vanessa)
Y8 – Fatim Lakha (Melissa and Phil)
Y9 – Jen Nevin (Aki and Radhika)
Y10 – Safia Meyer (Sonia and Reema)
Y11 – Julia Wu (Aki and Marielle)
Y12 – Alison Howe (Melissa and Janine)
Y13 – Vik Bhatnagar (Reema and Melissa)

International Day Rep – Radhika Chawla (Michela and Robert)
Fun Day Coordinator – Apollo Chansrichawla (Michela and Joe)
Fun Day Coordinator – Vanasobhin (Vana) Kasemsri Na Ayudhaya (Michela and Joe)
Events Coordinator – Michela Pianesi-Prada (Janine and Joe)
Newcomers (secondary) – Radkika Chawla (Reema and Amelie)
Newcomers (primary) – Chris Chan Ebrahim (Phil and Ja)
Communications – Maayan Chovev (Michela and Apollo)
Cross Campus Representative – Aki Roughley (Reema and Janine)
Thai Liaison - Chavapas (Joe) Ongmahutmongkol (Janine and Melissa)
Secretary – Dyan Zimmerman (Sonia and Phil)
Vice Chairperson – Phil Ngan (Michela and Apollo)
Chairperson – (Melissa and Michela)

Moving Forward

Joseph Cole the newly elected Chairperson commented on the importance of maintaining positive school community relationships is looking forward to working with the new committee.

Close of Meeting

Minutes prepared by Melissa Golden (Chairperson) in the absence of Vanessa Girling (Secretary)