



**PATANA**

**Bangkok Patana School**

*The British International School in Thailand*

*Established 1957*

**WELCOME TO**

**YEAR 6**



**August 2020**

643 Lasalle Road (Sukhumvit 105)  
Bangna, Bangkok 10260  
Thailand

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<http://www.patana.ac.th>

Dear Parents,

Welcome to Year 6.

We hope that the following information will be helpful.

**Our mission is to ensure that students of different nationalities grow to their full potential as independent learners in a caring British international community.**

We want our students to become active, creative, independent and confident learners. We aim to provide carefully planned and exciting opportunities for learning, enriched by first-hand experiences and matched to the needs of each student.

Regards,

Sarah Dibley  
Leader of Learning and Welfare, Year 6

Carly Peart  
Leader of Learning and Curriculum, Year 6

Elizabeth Davies  
Assistant Leader of Learning, Year 6

## THE KS2 SCHOOL DAY

Outside areas are supervised from **7:00**.

Students enter their Year group building at **7:30**.

<b>KS2 School day begins</b>	<b>7:40 a.m.</b>
Break	<b>09:45 – 10:05 a.m.</b>
Lunch	<b>12:10 – 1:00 p.m.</b>
End of day	<b>2:30 p.m.</b>
ECAs start	<b>2:30 p.m.</b>
ECAs end	<b>3:30 p.m.</b>

### **Extra-Curricular Activities (ECAs)**

The ECA programme covers a range of interests including crafts, music, sport and ICT skills. Enrollment details can be found via the Parents' Gateway on the Patana website.

**<http://www.patana.ac.th>**

# **END OF THE SCHOOL DAY**

## **Bus users:**

FS - KS1 are collected and taken to their buses by our Monitors. KS2 students walk to the bus park unsupervised, following a period of transition after starting in Y3.

## **Car users:**

FS – Y3 students are collected from their building.

Y4 – Y6 students may walk to the car park or meet their trusted adult at an agreed location.

## **Taking students home before the end of the school day**

- Parents inform the class teacher in advance.
- The teacher prepares a 'Leaving Early' form.
- Parent/Carer collects the child from the classroom or Primary Office.
- Each child needs a form to give to the guard.

## **Students being picked up late**

FS – Y3 students are brought to the Primary Office.

Y4 – Y6 students may use the Primary Library until 3:45 and then wait either in the Primary Office or near the main Reception area. This includes students waiting for brothers and sisters to finish ECAs. Students should not wait elsewhere as there is no supervision available.

## **Y4 - Y6 children picked up from outside school**

For your child's safety, please do not ask them to exit the school to either wait for or locate a vehicle.

Please use our car parks and the drop-off/pick-up zones.

## **KS2 MORNING BREAK AND LUNCH**

### **Nut free Primary School**

The Primary canteen and snack bar are 'nut free'. Please check that any food sent into school is nut free. Food items containing nuts will be removed and the parents contacted.

### **Morning break – 9:45 a.m. until 10:05 a.m.**

Milk is provided at morning break. Your child may choose to bring a snack to school or else use credit from their e-purse (Patana Card) to buy a snack or drink at the snack bar.

They should not bring gum or sweets into school.

### **Lunch Options – 12:10 p.m. until 1:00 p.m.**

1. The set lunch programme offers a range of Western and Thai food in the Canteen.
2. Bring a packed lunch. We do not allow students to have 'fast food' meals brought into school at lunchtime.

**If your child requires a special diet or has a food allergy, please let us know and update their online medical information.**

### **Drinking Water and Drinking Bottles**

Water is available throughout the school. Students are encouraged to re-fill their own re-usable water bottle.

### **Birthday Treats**

Children may bring in a special treat to share with the class. Please contact the class teacher to arrange a suitable time.

- Brownies, cupcakes and individual cake slices are easier for your child to give out.

# **UNIFORM and PERSONAL BELONGINGS**

## **Mobile phones**

Primary students are not allowed mobile phones in school. If they need to phone home, they may ask to use the Year Group or Primary Office phone.

## **Uniform for boys**

Blue shorts/white shirts.  
Blue Patana jacket.

## **Uniform for girls**

Gingham dress, or skirt or shorts with matching top.  
Blue Patana jacket.

## **Shoes and socks**

White ankle socks and plain black shoes with a low heel. Shoes must have at least a bar over the foot to hold the shoe securely in place. Students need to fasten their own shoes, so Velcro fastenings work best for younger children.

## **Hair and hats**

Hair should be neat and conservative in appearance, with hair longer than shoulder length either tied or clipped back. Students wear a hat when outdoors.

## **Jewellery**

Religious or medical jewellery may be worn in school. Students may wear small stud or sleeper earrings. All jewellery is removed for PE and swimming, although earrings can instead be covered with tape.

## **PE Kit**

PE bag. Patana shorts and T-shirt, hat, trainers.

Football and T-ball units require students to wear football boots, shin pads and long socks.

## **Swim Days**

Swimsuit, towel, goggles and hat.

## **School Bags**

Patana bags with easy fastenings and comfortable straps are sold in the school shop. These bags fit into the lockers.

Book bags and swim bags are also available.

## **Electronics**

If parents allow, music players or electronic games can be brought from home for use after school or on the bus home. These items stay in school bags/lockers during the school day.

## **Lap-tops**

Year 6 students must bring their laptop into school each day fully charged.

***The school takes no responsibility for loss or damage. Students are responsible for keeping their locker secured with a combination lock.***

## **Labelling belongings**

All items must be clearly labelled with name and class code.

# **COMMUNICATION**

## **E-mail and telephone**

All members of staff have email codes and is the best way to contact teachers. If the matter is more urgent, please ring the Primary Office or make an appointment to talk with the teacher.

**Primary School Office: 02-785 2200 ext. 2258**

## **Year Group Newsletter**

Newsletters are shared every Friday afternoon. These contain information about special dates and events coming up within year groups.

## **Class Blogs**

Class blogs can be accessed via the Parents' Gateway.

## **Patana News**

The whole school 'Patana News,' is uploaded to the Parents' Gateway every Friday.

## **SMS Text Messaging**

We will sometimes use SMS text messaging to alert parents to important announcements. Please ensure all contact details including mobile phone numbers are kept up to date.

## **Unavoidable Closure of the School**

Although every effort is made to keep the school open on all school calendar days, school may be closed in order to ensure the health and safety of the children or to comply with a government request.

If a closure is unavoidable, we will notify parents by an SMS message and further information be posted on the school web site.

To maintain learning, activities will be posted on the year group webpage and teachers will also communicate via the class blogs.

## YEAR GROUP EMAIL CODES

The Year 6 team value the home/school partnership. There are many opportunities throughout the year to attend parent workshops linked to the learning. If you are interested in helping out in some way, we would like to hear from you.

Sarah Dibley	sadi@patana.ac.th
Carly Peart	cape@patana.ac.th
Elizabeth Davies	elda@patana.ac.th
Helen Dunford	hedu@patana.ac.th
Tim Jones	tijo@patana.ac.th
Samantha Finnie	safi@patana.ac.th
Sarah Plews	sapl@patana.ac.th
Dylan Jones	dyjo@patana.ac.th
Tasneem Poonevala - TA	tapo@patana.ac.th
Binnie Lertrit – EAL	pale@patana.ac.th
Steve Liu - EAL	stli@patana.ac.th
Rob Falls - Learning Support	rofa@patana.ac.th

**Year 6 02–785 2200 ext. 2278**

### **For general year group queries:**

Sarah Dibley: Leader of Learning and Welfare

### **For curriculum queries:**

Carly Peart: Leader of Learning and curriculum

### **For Residential Visit queries:**

Elizabeth Davies: Assistant Leader of Learning

# **SPECIALIST LEARNING**

Please direct any queries about specialist lessons to the relevant teacher or Leader of Learning, using the email codes given below.

## **Physical Education**

Andrew Tatam: Leader of Learning, PE  
antt@patana.ac.th

## **Library/Research skills**

Damon Parker: Teacher-librarian  
dapa@patana.ac.th

## **Thai Studies**

Khun Rosie: Leader of Learning, Thai studies  
rowa@patana.ac.th

## **Information Technology (ICT)**

Max Hopwood: Leader of Learning, ICT  
maho@patana.ac.th

## **Music**

Rachel Stead: Leader of Learning, Music  
rast@patana.ac.th

## **World Languages**

Mariela Bianciotti: Leader of Learning, World Languages  
mabi@patana.ac.th

### **3 - WAY CONFERENCES AND REPORTS**

Term 1: 3 Way Conferences (parents, student, teacher)

Term 2: 3 Way Conferences (parents, student, teacher)

Term 3: Parent teacher meeting

Written reports are provided in Terms 1 and 3.

The class teacher is your first point of contact for any concerns or queries. Our teachers welcome opportunities to discuss your child's needs and progress, but please make an appointment to arrange a mutually convenient time.

#### **Additional tests and documentation**

If the receiving school requires letters of recommendation or additional tests, this can be arranged. Please give as much advance notice as possible.

Requests for tests to be administered as part of the admissions process should be directed to Mr. Peter Taylder, Senior Teacher: Leading Student Progress – [peta@patana.ac.th](mailto:peta@patana.ac.th).

There is a charge to cover staffing and invigilation costs.

# POSITIVE BEHAVIOUR

## **We expect our students to:**

- Take responsibility for their own behaviour
- Act in a respectful manner towards others
- Reflect on their own actions
- Respect differences
- Learn from their mistakes

## **We teach and model expectations when we:**

- Give clear feedback about acceptable behaviour
- Discuss choices and consequences
- Talk about feelings and respect what others say
- Consistently recognise and praise good behaviour
- Use consistent sanctions to address poor behaviour
- Speak to everyone in a polite and courteous manner

## **Anti-Bullying Policy**

Bullying is unacceptable.

*STOP: Several Times on Purpose/Start Telling Other People*  
Behaviour becomes bullying if it takes place several times on purpose. Bullying is different to occasional mean behaviour or to a friendship fire (falling out with one's friends).

**If you have any concerns about your child's well-being,  
please contact the class teacher.**

## **KS2 HOME LEARNING**

### **The main purposes of home learning are:**

- To consolidate and extend different aspects of learning;
- To promote independent learning skills;
- To help students manage their time.

Our home learning programme aims to provide enjoyable and diverse activities.

Home learning is valuable when managed with good sense and due regard for student well-being and other commitments.

Home learning should not exceed the length of time agreed for each year group.

### **Home learning will:**

- Be appropriately differentiated
- Be diverse and varied
- Be appropriately followed up by the teacher
- Allow a suitable time frame to complete tasks
- Allow children time to play and pursue their interests

### **Parental Involvement**

- Encourage your child to explain the task as this will support their learning.
- Develop regular routines to help them develop independence and good time management
- Encourage and praise effort.

## **KS2 RESIDENTIALS: FEBRUARY/MARCH 2021**

The Residential Visit is a key part of our curriculum and there is an expectation that all students attend these trips. Residential Visits take place over a two-week period.

### ***Residential Visits Week 1***

Monday 15<sup>th</sup> February

### ***Residential Visits Week 2***

Monday 1<sup>st</sup> March

Much of the learning introduced before and after the trip is linked to their time away.

These visits provide an opportunity for our students to develop independence, self-confidence and self-reliance, to widen their circle of friends and collaborate with others.

An information evening is held in November and an invitation will be sent out closer to the date.

Y3	2 nights	Chonburi (Jomtien Beach)
Y4	3 nights	Hua Hin
Y5	4 nights	Khao Yai
Y6	4 nights	Chanthaburi



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