How to connect to a printer at BPS with Windows

Open any window on your PC

Click inside the address bar and type the following



Find the printer you wish to print to use



Right mouse click to Connect (the Driver should install)



It might take a minute or so for the process to finish so patient.

Note, most 64bit printer drivers are available but some may be missing – let DABR know if this is the case. By default, all student Windows 7 should be 32bit